



# East West floral arts

## *Terms & Conditions*

### *I. DEPOSIT*

There is a 2 week grace period from our initial meeting to allow time for you to make an informed decision. When you choose East West Floral Arts, LLC a \$200 deposit is due. The deposit ensures that your date is held open. You may choose either a standard or a customized contract. If you choose a custom contract, the deposit money will be used to cover the extra time for: onsite consultation, research and design time, additional meetings, and the creation of customized proposals.

*The deposit is non-refundable.* Mail deposit to: East West Floral Arts, 530 SE 34th Ave, Portland, OR 97214.

\_\_\_\_\_ I choose a standard contract

\_\_\_\_\_ I choose a custom contract

### *II. SITE WALK*

If you choose a custom contract, after your deposit is received, a meeting will be scheduled to visit the site(s) of your wedding ceremony and reception with you.

### *III. PROPOSALS AND FINAL CONTRACT*

After viewing the sites an initial proposal will be created. Usually, the initial proposal is over budget. Please be assured that we will work very carefully with you to reach a final contract that will completely satisfy your budgetary and aesthetic needs. Minor changes can be made up to a week before the wedding. Major changes can be made no later than 3 weeks prior to your wedding.

### *IV. PAYMENT*

Upon acceptance of the final contract, 50% of the total amount is due.

The remaining 50% is due 2 weeks prior to your wedding date.

If full payment is not received before your wedding, flowers will not be delivered.

### *V. RENTALS*

Rental items are your responsibility. Breakage or missing items result in charge of full retail price.

*Your signature acknowledges that you have read and agree to the terms and conditions stated.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Bride's name: \_\_\_\_\_

Email: \_\_\_\_\_

Groom's name: \_\_\_\_\_

Cell phone: \_\_\_\_\_

Date of wedding: \_\_\_\_\_

Work/Home phone: \_\_\_\_\_

Address: \_\_\_\_\_